

PROPERTY WORKSHEET

CLIENT: Please read before completing this form.

The attached form is provided to our clients in order to assist you more efficiently in completing your list of assets. Please describe the items of personal property with enough detail that it will not be confused with a similar item of property, i.e. "Flowered Blue Chair" not just "Chair". Please try to list each item separately and avoid lumping items together, i.e. if you just put "Bedroom Furniture", it will be difficult for us to match it to your spouse's list if they itemize each piece. Each column must be completed with all the information asked for on the form.

It is important that you list all items of property even if they are in your spouse's possession and even if the item was acquired before the marriage or after the separation. If you fail to list an item, it may cause a dispute later and possibly result in loss of that item to your spouse.

Non-marital (NM) property constitutes property that was purchased prior to the marriage or was a gift during the marriage to the respective spouse or acquired by inheritance by the respective spouse. Marital (M) property is any and all property obtained during the period of the marriage excluding the above. Property obtained after separation is still considered marital (M) property.

Please be sure you list all outstanding debts on the page marked "Debts" and include the balance remaining and who should assume this obligation.

"Current market value" is that amount that a willing buyer would pay a willing seller, example would be a rummage sale/auction price. It does not mean the purchase price or replacement price.

Listing of personal items can be time-consuming and sometimes frustrating, however, if you will complete this form accurately, it will help all of us and will expedite your case.

PROPERTY WORKSHEET

CLIENT: _____

Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
REAL ESTATE:				
VEHICLES:				
BANK ACCOUNTS:				
STOCKS & BONDS:				
BOATS/MOTORS/ TRAILERS:				
Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
HOUSEHOLD FURNISHINGS:				
Living Room:				
(Couch)				
(Loveseat)				
(Rocker)				

Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
HOUSEHOLD FURNISHINGS:				
Bedrooms:				
(Bed)				
(Mattress/Box Springs)				
(Vacuum)				
(Dressers)				
(Bureaus)				
(Mirrors)				
(Night Stands)				
(Rocker)				
(Cedar Chest)				
(Sheets)				
(Blankets)				
(Comforters)				
(Closet Racks)				
(Shoe Racks)				
(Books)				
(Bookcase)				
(Lamps)				
(Desk)				
(Chairs)				
(Rugs)				
(Curtains)				
(Pictures)				
(Photos)				
(Fans)				
(Clocks)				
(Stereo)				
(Television)				

(VCR)				
(Telephone)				
(Answering Machine)				
Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
HOUSEHOLD FURNISHINGS:				
Bathrooms:				
(Linens)				
(Hairdryer)				
(Scales)				
(Towels)				
(Medicine Cabinet)				
(Accessories)				
(Cabinets)				
(Clothes Hampers)				
(Mirrors)				
(Medical Devices)				
(Medical Supplies)				
(Telephone)				
(Closet Racks)				
(Shoe Racks)				
(Books)				
(Bookcase)				
(Lamps)				
(Desk)				
(Chairs)				
(Rugs)				
(Curtains)				
(Pictures)				
(Photos)				
(Fans)				

(Clocks)				
(Stereo)				
(Television)				
(VCR)				
Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
HOUSEHOLD FURNISHINGS:				
Kitchen:				
(Dishes)				
(Cutlery)				
(Silverware)				
(Microwave)				
(Microwave Stand)				
(Refrigerator)				
(Freezer)				
(Dishwasher)				
(Stove)				
(Pots/Pans)				
(Cabinets)				
(Bakers Rack)				
(Glassware)				
(Ironing Board)				
(Coffee Maker)				
(Knife Set)				
(Bread Maker)				
(Toaster)				
(Electric Can Opener)				
(Table/Chairs)				
(Bakeware)				

(Washer)				
(Dryer)				
(Bar Stools)				
(Crock Pot)				
(Pressure Cooker)				
(Blender)				
(Mixer)				
(Books)				
(Bookcase)				
(Lamps)				
(Desk)				
(Chairs)				
(End Tables)				
Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
HOUSEHOLD FURNISHINGS:				
Kitchen:				
(Rugs)				
(Curtains)				
(Pictures)				
(Photos)				
(Hall Tree)				
(Wall Shelf)				
(Fans)				
(Clocks)				
(Stereo)				
(Television)				
(VCR)				
(Telephone)				
(Answering Machine)				
(Entertainment Center)				

Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
HOUSEHOLD FURNISHINGS:				
Dining Room:				
(Table & Chairs)				
(Bureau)				
(Crystal)				
(China)				
(Table Linens)				
(Sewing Machine)				
(Silverware)				
(China Cabinet)				
(Hutch)				
(Books)				
(Bookcase)				
(Lamps)				
(Desk)				
(Chairs)				
(End Tables)				
(Rugs)				
(Curtains)				

(Pictures)				
(Photos)				
(Hall Tree)				
(Wall Shelf)				
(Fans)				
(Clocks)				
(Stereo)				
(Television)				
(VCR)				
(Telephone)				
(Answering Machine)				
(Entertainment Center)				
Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
JEWELRY:				
(Watches)				
(Rings)				
(Necklaces)				
(Earrings)				
(Broaches)				
(Gems)				
TOOLS, LAWN & GARDEN EQUIPMENT:				
(Riding Mower)				
(Push Mower)				
(Blower)				
(Chain Saw)				

(Weed Eater)				
(Table Saw)				
(Battery Charger)				
(Air Compressor)				
(Hand Tools)				
(Power Tools)				
(Tool Box)				
(Ladder)				
(Shelves)				
(Fans)				
(Picnic Table)				
(Swing Set)				
(Porch Swing)				
(Garden Hose)				
(Sprinklers)				
(Wheelbarrow)				
(Lawn Ornaments)				
(Bird Bath)				
(Flower Pots)				
(BBQ Grill)				
Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
TOOLS, LAWN & GARDEN EQUIPMENT:				
(Hot Tub)				
(Spa Supplies)				
(Pool Supplies)				
(Plants)				
(Lighting)				
(Furniture)				
(Patio Speakers)				
(Telephone)				
(Stereo)				

(Rifles)				
(Other)				
BOOKS, ART OBJECTS & COLLECTIBLES:				
(Antiques)				
(Coins)				
(Stamps)				
Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
BOOKS, ART OBJECTS & COLLECTIBLES:				
(Figurines)				
(Paintings)				
(Dolls)				
(Baseball Cards)				
(Other)				

Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
STORAGE:				
(Luggage)				
(Trunks)				
(Antiques)				
(Furniture)				
(Photos)				
(Other)				
Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
OFFICE EQUIPMENT:				
(Computer)				
(Scanner)				
(Printer)				
(Copier)				
(Fax)				
(Digital Camera)				

(File Cabinet)				
(Desk)				
(Chair)				
(Bookcase)				
OTHER:				
LIVESTOCK & ANIMALS:				
FARM EQUIPMENT:				
Description of Item	Who has Possession? H or W	Your opinion of the Current Market Value	Should Item be Awarded to? H or W	Do you claim Item is Non-Marital? (NM)
BUSINESS INTEREST & EQUIPMENT:				

INSURANCE POLICIES:				
IRA:				
CERTIFICATES OF DEPOSIT:				
RETIREMENT & PENSION PLANS:				
OTHER INVESTMENTS:				
PERSONAL EFFECTS, CLOTHING, ETC.				
(Wife's Clothing)				
(Husband's Clothing)				
DEBTS/CREDITORS:	Is Debt Secured by Property?	Balance Owed	Monthly Payment	Who Should Pay Debt? or W? H



SAMPLE